

GOVERNMENT RELATIONS AND PARTNERSHIP COMMITTEE CHARTER

Committee purpose

The Board of Directors (the “Board”) of First West Credit Union (“First West” or the Credit Union”) has delegated to the Government Relations and Partnership Committee (the “Committee”) the responsibilities and authority as outlined in this Charter. The Committee exists to:

- provide input to management on the government relations strategy for First West, monitor government relations activities and advocate for favourable legislation that will allow First West to achieve its strategic objectives
 - review and provide counsel to management on partnership and/or growth opportunities as they arise, as well as the overarching growth strategy for First West
 - represent the Board in discussions with other potential partners
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Appointment and composition

The Committee shall consist of the Board Chair, Vice-Chair and two other directors, to be appointed annually on the recommendation of the Board Chair.

The Committee shall elect its own chair (once elected, the “Committee Chair”).

Meetings

The Committee meets not less than semi-annually.

Additional meetings may be held as deemed necessary by the Committee Chair or at the call of any two members of the Committee, the Board Chair or the Chief Executive Officer.

Only members of the Committee have the right to attend and vote at Committee meetings.

Quorum

Quorum is a majority of the Committee members.

Accountability

The Committee is accountable to the Board.

Except where the Board has authorized the Committee to act by resolution or through the Committee’s Charter, the Committee has no authority to direct management or to commit First West.

Support

The CEO, Chief Governance and Corporate Affairs Officer, Director Strategic Growth Initiatives and the Director Corporate Initiatives provide support to the Committee. Other employees will support the Committee’s discussions/deliberations as required.

The Corporate Secretary or their designate will be secretary to the Committee.

Duties and responsibilities

Subject to the powers and duties of the Board, the Committee will:

- as required, review and provide input into the government relations strategy for First West and monitor government relations activities
- as required, participate in select events that support management in the development and maintenance of strong government relations with key influencers, and advocate for favourable legislation that will allow First West to achieve its strategic objectives
- as required, review Credit Union partnership opportunities to come before the Board
- as required, participate in networking opportunities to build relationships with potential partners and advance understanding of the advantages of the First West model (including but not limited to attendance at Central 1 meetings/conferences and First West-sponsored events)
- subject to the direction of the Board, represent the Board in discussions with other credit unions with respect to potential future partnerships

Reporting

The Corporate Secretariat will prepare draft minutes for review by the Committee Chair. Minutes are approved by the Committee and are then provided to the Board.

Any director may examine supporting schedules and information reviewed by the Committee upon request to the Corporate Secretary.

External Advisors

The Committee may engage independent advisors at the expense of First West when it deems necessary, subject to the approval of the Board Chair.

Work plan

A timetable of the Committee's activities is reflected in the attached work plan.

Review Cycle

This Charter will be reviewed annually by the Committee.

**GOVERNMENT RELATIONS AND PARTNERSHIP COMMITTEE
WORK PLAN**

Composition	Q1	Q2	Q3	Q4
Elect Committee Chair and Vice-Chair	✓			
Policy/Document Review				
Review Committee Charter and work plan	✓			
Duties and Responsibilities				
Review and provide input into the government relations strategy for First West and monitor government relations activities	As required			
Participate in select events that support management in the development and maintenance of strong government relations with key influencers, and advocate for favourable legislation that will allow First West to achieve its strategic objectives	As required			
Participate in networking opportunities to build relationships with potential partners	As required			
Review the Credit Union's partnership opportunities to come before the Board	As required			
Represent the Board in discussions with other credit unions with respect to potential future partnerships	As required			